

## **5. Improved operational methods for inventory calculations (WP 2.1)**

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The current system of spreadsheets has been streamlined and made more transparent with additional comments embedded with the data. Some Matlab scripts have been written to accurately compile the key data for submission. Work on the proposed 'report generator' software was postponed due to changes in the latest release of the CRF Reporter software making the original design less useful. A new specification has been designed and will be completed in August.

The inventory manual, for internal CEH use, has been converted to a web-based 'wiki' making it more accessible to staff. The documentation and workflow procedures can be updated more efficiently by anyone working on the project, with new information immediately available to all colleagues. Task and issue management software is being considered for use in Year 2.